



## **SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)**

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Tuesday, 24th March, 2015 at 10.00 am

*(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)*

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### **MEMBERSHIP**

#### **Councillors**

J Akhtar	Hyde Park and Woodhouse;
D Coupar (Chair)	Cross Gates and Whinmoor;
B Flynn	Adel and Wharfedale;
G Hussain	Roundhay;
G Latty	Guiseley and Rawdon;
S Lay	Otley and Yeadon;
J Lewis	Kippax and Methley;
K Maqsood	Gipton and Harehills;
E Taylor	Chapel Allerton;
S Varley	Morley South;
J Walker	Headingley;
Dr J Beal	HealthWatch Leeds

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*Please note: Certain or all items on this agenda may be recorded*

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**Agenda compiled by:**  
**Guy Close**  
**Scrutiny Unit**  
**Civic Hall**  
**LEEDS LS1 1UR**  
**Tel: 39 50878**

**Principal Scrutiny Adviser:**  
**Steven Courtney**  
**Tel: 24 74707**

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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND THE PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p><b>MINUTES - 24 FEBRUARY 2015</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 24 February 2015.</p> <p>(Minutes to follow)</p>	
7			<p><b>CHAIR'S UPDATE</b></p> <p>To consider areas of work and activity of the Chair of the Scrutiny Board since the Scrutiny Board meetings in February 2014</p>	1 - 2
8			<p><b>LEEDS AND YORK PARTNERSHIP NHS FOUNDATION TRUST: CARE QUALITY COMMISSION INSPECTION AND ASSOCIATED ACTION PLANS</b></p> <p>To receive action plans from Leeds and York Partnership NHS Foundation Trust (LYPFT) in response to the findings and recommendations arising from the Care Quality Commission's (CQC) recent inspection of services at the Trust</p>	3 - 4

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>SCRUTINY INQUIRY: LEEDS' CHILD AND ADOLESCENT MENTAL HEALTH SERVICES AND TARGETED MENTAL HEALTH IN SCHOOLS - ADDITIONAL INFORMATION</b></p> <p>To receive a range of additional information in relation to Child and Adolescent Mental Health Services and Targeted Mental Health in Schools</p>	5 - 10
10			<p><b>WORK SCHEDULE</b></p> <p>To consider the progress and ongoing development of the Scrutiny Board's work schedule for the current municipal year</p>	11 - 14
11			<p><b>DATE AND TIME OF THE NEXT MEETING</b></p> <p>Tuesday, 21 April 2015 at 10.00am in the Civic Hall, Leeds (Pre-meeting for all Board Members at 9.30am)</p> <p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	



Report author: Steven Courtney  
Tel: 247 4707

**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Health and Wellbeing and Adult Social Care)**

**Date: 24 March 2015**

**Subject: Chairs Update Report – March 2015**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**1 Purpose of this report**

1.1 The purpose of this report is to outline some of the areas of work and activity of the Chair of the Scrutiny Board since the Scrutiny Board meetings in February 2014.

**2 Main issues**

2.1 Invariably, scrutiny activity often takes place outside of the formal monthly Scrutiny Board meetings. Such activity can take the form of working groups, but can also take the form of specific activity and actions of the Chair of the Scrutiny Board.

2.2 The purpose of this report is to provide an opportunity to formally update the Scrutiny Board on activity since the last meeting, including any specific outcomes. It also provides an opportunity for members of the Scrutiny Board to identify and agree any further scrutiny activity that may be necessary. Some of the recent activities relate to the following areas:

- NHS Consultation for Specialised Commissioning Services
- West Yorkshire Joint Scrutiny arrangements and the collaborative work being undertaken by local Clinical Commissioning Groups (CCGs)

2.3 The Chair and Principal Scrutiny Adviser will provide a verbal update at the meeting, as required.

**3. Recommendations**

3.1 Members are asked to:

- a) Note the content of this report and the verbal update provided at the meeting.
- b) Identify any specific matters that may require further scrutiny input/ activity.

#### **4. Background papers<sup>1</sup>**

4.1 None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Health and Well-being and Adult Social Care)**

**Date: 24 March 2015**

**Subject: Leeds and York Partnership NHS Foundation Trust: Care Quality Commission inspection and associated action plans**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. The purpose of this report is to present the action plans from Leeds and York Partnership NHS Foundation Trust (LYPFT) in response to the findings and recommendations arising from the Care Quality Commission's (CQC) recent inspection of services at the Trust.
2. In September and October 2014, the CQC inspected all core services provided by LYPFT. On 7 January 2015 a Quality Summit was held to discuss the outcomes from the inspection and the Trust's initial response/ proposed improvement activity. The inspection reports were published by the CQC on 16 January 2015 and considered by the Scrutiny Board at its meeting on 20 January 2015. The Trust's overall CQC rating was 'Requires Improvement'.
3. At its meeting in January 2015, members of the Scrutiny Board raised and discussed a number of matters in relation to the inspection outcome, including:
  - The relationship between service commissioners in Leeds and York.
  - The experience of patients accessing services.
  - The need to differentiate improvement actions to services across Leeds and York i.e. being clear about which services needed to improve and where – Leeds, York or both.
  - Concerns regarding the 'ligature points' identified during the inspection.
  - Delivery of a 'place of safety' and the working relationship with the Police.
  - Timescales for the Trust to produce and report its action plans to the CQC and future involvement of the Scrutiny Board.
  - Assurance from the Trust and commissioners regarding the quality of services in Leeds.

4. The purpose of this report is to present the formal action plans from Leeds and York Partnership NHS Foundation Trust (LYPFT) in response to the CQC's findings and recommendations. The details are appended to this report.
5. Representatives from the Trust have been invited to attend the meeting, along with representatives from the Trust's regulator (Monitor) and local CCGs to provide views on the Trust's action plans and details of their assurance role around the Trust's improvement activity.

### **Recommendations**

6. The Scrutiny Board (Health and Wellbeing and Adult Social Care) is asked to:
  - a. Note the details of the action plans presented by Leeds and York Partnership NHS Foundation Trust and any specific matters discussed at the meeting.
  - b. Determine the frequency and focus of any further reporting on the action plans to the Scrutiny Board.
  - c. Identify any specific matters that may require more detailed consideration and/or scrutiny activity at this time.

### **Background papers<sup>1</sup>**

7. None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.





**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Health and Well-being and Adult Social Care)**

**Date: 24 March 2015**

**Subject: Scrutiny Inquiry: Leeds' Child and Adolescent Mental Health Services and Targeted Mental Health in Schools – additional information**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. In July 2014, the Scrutiny Board identified Mental Health Services (and in particular Child and Adolescent Mental Health Services (CAMHS)) as areas for more detailed consideration by the Scrutiny Board. The purpose of this report is to present further evidence for consideration.
  
2. In September 2014, the Scrutiny Board considered a range of initial information, including:
  - (a) An overview of Leeds' mental health strategy / framework; and,
  - (b) A summary paper in relation to Leeds' Child and Adolescent Mental Health Services (CAMHS) and Targeted Mental Health in Schools (TaMHS).
  
3. The Scrutiny Board gave further consideration to this area at its meeting in December 2014. The information considered at that meeting included:
  - Reports to the Integrated Commissioning Executive – 2 September 2014 and 2 December 2014
  - Terms of Reference for Joint Commissioning Steering Group for Children and Young People's Emotional and Mental Health Services in Leeds.
  - Children and Young People's Mental Health and wellbeing Taskforce: Newsletter 1.
  - CAMHS waiting lists information (as at 21/10/2014)
  - Child and Adolescent Mental Health Services Tier 4 Report – NHS England (July 2014)
  - Briefing note on the above Tier 4 Report – NHS England (September 2014)

- TaMHS Expansion Evaluation (2011 – 2013) – Leeds City Council (January 2014)
4. At the meeting it was reported the TaMHS service had received positive evaluations, as demonstrated in the reports presented.
  5. At its meeting in February 2015, the Scrutiny Board heard directly from service users outlining their experience of services provided in Leeds, alongside details of HealthWatch Leeds' stakeholder engagement activity. At that meeting, the Scrutiny Board also considered:
    - A further update from commissioners, including next steps
    - Details from service providers, including issues relating to transition from CAMHS to Adult Mental Health Services
    - Submissions provided by Leeds Local Medical Committee (LMC)

#### Matters for consideration

6. At the meeting in February 2015, some concerns were raised regarding comments highlighted by Leeds LMC regarding TaMHS provision across the City. However, there was no representative from Leeds LMC in attendance to discuss such concerns in more detail. Nonetheless, additional information aimed at clarifying the position is now appended to this report, as follows:
  - Response from Leeds Clinical Commissioning Groups (CCGs) – August 2014
  - Further letter of clarification from Leeds LMC – February 2015
7. From discussions at the previous Scrutiny Board meeting, members will be aware that recommendations for change were being drafted for consideration at the Integrated Commissioning Executive (ICE). It is intended to present these recommendations and the outcome of the ICE meeting to for consideration, prior to the Scrutiny Board formulating its inquiry report.

#### **Recommendations**

8. The Scrutiny Board (Health and Wellbeing and Adult Social Care) is asked to:
  - a. Consider the information presented and identify any specific matters that require more detailed consideration and/or any further scrutiny activity.
  - b. Identify any specific matters/ areas for improvement for inclusion within its final inquiry report.
  - c. Consider and agree its next steps as part of this Scrutiny Inquiry.

#### **Background papers<sup>1</sup>**

9. None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



2180 Century Way  
Thorpe Park  
Leeds  
LS15 8ZB

19<sup>th</sup> August 2014

Leeds Local Medical Committee Limited  
2 Farrar Lane  
Leeds  
West Yorkshire  
LS16 7AA

Dear Dr Sathiyaseelan,

**Re: Emotional and Mental Health Services for children in Leeds**

Thank you for your letter dated 23 July 2014 where you summarised the concerns of the Leeds Medical Committee in relation to emotional and mental health service provision in the city.

The Leeds Clinical Commissioning Groups recognise the importance of children and young people's emotional and mental health, as clearly evidenced in our commissioning intentions and children's commissioning work programme.

Dr Mischenko attended your meeting and advised you that emotional and mental health has been agreed as a priority in the children's joint commissioning programme and that this is moving at some pace. During 2014 a number of developments have already been progressed, such as the commissioning of an online digital counselling service for care leavers, improved pathways in place for young people who self-harm and exciting work to co-design a website with young people specifically for emotional and mental health.

Dr Mischenko presented a briefing paper to you that set out the strengths of local provision, as well as some of the risks and priorities to improve upon. The investment we undertook with partners over the last two years to seed fund the establishment of the TAMHS service across the city is a strength we are particularly pleased with. Such a local and responsive early intervention service follows an evidence-based model and is what young people are asking for – that services are delivered where they are. Whilst still in its formative years and hence some variability, the service is evaluating very well; improving emotional and mental health post intervention, as well as improved attendance and learning at school.

An area all partners are keen to progress is how to jointly commission services to ensure the whole system is joined up, so there is one point of referral for professionals and clear pathways across the

**Sent on behalf of:**

**NHS Leeds South and East Clinical Commissioning Group  
NHS Leeds North Clinical Commissioning Group  
NHS Leeds West Clinical Commissioning Group**

universal, targeted and specialist provision. The programme to achieve this will be discussed at the next Integrated Commissioning Executive in September.

Thank you for your letter, your comments will certainly inform our commissioning discussions. We hope that this response provides assurance that, in a context of squeezed public funding, there is a strong commitment and focus on improving the service offer and emotional and mental health of children and young people in Leeds.

Kind Regards



Dr Andy Harris  
Clinical Chief Officer  
Leeds South and East CCG



Dr Jason Broch  
GP Chair  
Leeds North CCG



Dr Gordon Sinclair  
Clinical Chair  
NHS Leeds West CCG

**Sent on behalf of:**  
**NHS Leeds South and East Clinical Commissioning Group**  
**NHS Leeds North Clinical Commissioning Group**  
**NHS Leeds West Clinical Commissioning Group**

# Leeds Local Medical Committee Limited

Registered Office: 2 Farrar Lane, Leeds, West Yorkshire. LS16 7AA

Registered in England and Wales – Registered number 7287736

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25 February 2015

Joseph Krasinski  
Lead Emotional Wellbeing and Mental Health Consultant  
and TaMHS Project Manager  
Health and Wellbeing Service  
Children's Services  
Leeds City Council

## By email

Dear Joseph

### Re: TaMHS service and Emotional and Mental Health Services for children in Leeds

Thank you for your email of today's date. As you know, the LMC found the meeting on 29<sup>th</sup> January helpful and we appreciate your input and that of the school representatives.

It is difficult however to be definitive about our current perception of TaMHS, as no comprehensive service is yet in place. The GP pilot scheme is operating in certain areas of Leeds and you informed us that it is working well. However, the information about the scheme has not yet filtered down to all GPs in the pilot areas. We have had reports from GPs in the pilot areas being unaware that they were in the pilot scheme at all. We are also aware of GPs, in the pilot areas, being asked to complete inappropriate questionnaires/assessments, although I understand that you have now sorted out this issue. I understood from our meeting that all the pupil assessments would be carried out by TaMHS staff.

Leeds LMC looks forward to receiving full details of the evaluation of the pilot scheme in due course. The full rollout of the pilot would go some way towards meeting the concerns of the LMC, particularly with regard to access for all Leeds children even if they attend school outside the city and for children attending private schools or being home-schooled. As I understand the full service roll out would also mean that some of the issues regarding the gaps in service between the TaMHS and CAMHS services would be addressed and that the two services would work together to ensure that all patients needs are met. Please could you confirm that the full service will be available in all areas by September 2015?

It is essential that the full rollout happens quickly as we have had issues with children's mental health services and access to such services for 2 years now and despite raising concerns at various levels progress has been very slow in addressing these issues. Although we were reassured to some degree that the TaMHS pilots were progressing well and that some of our concerns were being addressed, there was some frustration that this information had not been relayed to us during our numerous letters, meetings and discussions regarding children's mental health services.

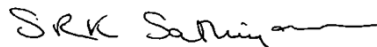
I would also mention that the LMC is continuing to hear reports that some schools are finding it difficult to access adequate TaMHS support for their pupils given the level of need and referrals which school clusters are experiencing.

The emotional and mental health of our children is a critical matter for Leeds and it is worrying to read press reports of increasing numbers of young people in our city experiencing mental health problems.

With regard to the LMC letter of 23<sup>rd</sup> July, we received a response on behalf of the three Leeds CCGs dated 19<sup>th</sup> August and I enclose a copy for your information. I had shared minutes of our meeting with you and the cluster leads with Councillor Coupar and Steven Courtney of the Scrutiny Board. Hopefully this letter will relay our current perceptions of the service further.

I know that the LMC's concerns are shared fully by you and your colleagues and we look forward to continuing to work with you on this urgent matter.

Yours sincerely



**DR RAJ SATHIYASEELAN**  
**Medical Secretary**

Copy: Councillor Flynn, Leeds City Council  
Councillor Coupar, Leeds City Council  
Steven Courtney, Principal Scrutiny Adviser, Leeds City Council

**Enc.**



Report author: Steven Courtney  
Tel: 247 4707

**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Health and Wellbeing and Adult Social Care)**

**Date: 24 March 2015**

**Subject: Work Schedule – March 2015**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**1 Purpose of this report**

1.1 The purpose of this report is to consider the progress and ongoing development of the Scrutiny Board’s work schedule for the current municipal year.

**2 Main issues**

2.1 Further to the discussions held at the beginning of the current municipal year, work has progressed to include some of the areas identified by the Scrutiny Board into a structured work schedule for the remainder of the municipal year. An outline of the areas to be covered in forthcoming meetings area as follows:

March 2015

- LYPFT – Formal action plans and progress against CQC inspection outcomes/ recommendations
- Child and Adolescent Mental Health Services (CAMHS) – commissioning and provision in Leeds (additional evidence)

April 2015

- Areas for improvement identified within Local Account of Adult Social Care (2014/15) (February 2015)
- Primary Care provision in Leeds (NHS England: West Yorkshire Area Team) – second session
- Clinical Commissioning Group’s 2015/16 funding allocation and future commissioning plans

- LCH – Care Quality Commission (CQC) Inspection outcome and initial response/ action plan – TBC
- YAS – Care Quality Commission (CQC) Inspection outcome and initial response/ action plan – TBC
- Child and Adolescent Mental Health Services (CAMHS) – commissioning and provision in Leeds (final report)

2.2 The details outlined above should be considered as an indicative rather than definitive work programme. A number of areas (in particular work associated with CQC inspections) are dependent on the outcome of work from third parties and may therefore be subject to change. It is also important to retain sufficient flexibility in the Board's work programme in order to react to any specific matters that may arise during the course of the year.

2.3 Throughout the current municipal year, a number of other items/ work areas have been identified that are not currently unscheduled.

#### Unscheduled items (and when identified)

- Better Care Fund – respective roles of the Health and Wellbeing Board and the Scrutiny Board (September 2014)
- The Director of Public Health's Annual Report (October 2014)
- Outcome of the Health and Wellbeing Board's consideration of the 'Due North' report (October 2014)
- The Regional Oral Health Needs Assessment (November 2014)
- Leeds' Oral Health Strategy (November 2014)
- Review of the work of Leeds' Health Protection Board (December 2014)
- Leeds' Better Lives Strategy (December 2014)
- Leeds Draft Maternity Strategy (delayed from February 2015)
- LYPFT – a further report from the Trust in relation to its approach to broader engagement (agreed in January 2015).
- LCH – Formal action plans against CQC inspection outcomes/ recommendations

2.4 Given the competing priorities and on-going pressure on the Board's work programme, it is unlikely there will be sufficient capacity for the Board to consider all these areas.

#### Working Groups

2.5 The Scrutiny Board has established two working groups, one focusing on Adult Social Care matters, while the other working group considers proposed changes and development of local health services.

2.6 Any updates from the working groups will be provided at the meeting.

#### Minutes from Leeds City Council's Executive Board

2.7 The Council's Executive Board is scheduled to meet on 18 March 2015. Consideration of the minutes is likely to be presented elsewhere on the agenda.

#### Minutes from Leeds' Health and Wellbeing Board



2.8 There have not been any further formal meeting of Leeds' Health and Wellbeing Board since 4 February 2015. The minutes from this meeting were considered by the Scrutiny Board at its previous meeting on 24 February 2015. There are no further minutes to consider at this time.

### **3. Recommendations**

3.1 Members are asked to:

- a) Note the content of this report and its attachments.
- b) Identify any specific matters to be incorporated into the work schedule for the remainder of the current municipal year.
- c) Prioritise any competing demands and agree the future work schedule for the Scrutiny Board.

### **4. Background papers<sup>1</sup>**

4.1 None used

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